

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

April 11, 2014

MINUTES

Board Members Present:

Kathryn Crowley; Superintendent, Chair	Little Compton
Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Jeff Schoonover; ASCD	Portsmouth
Michael Messore; Superintendent	Barrington
William Rearick; Superintendent	Tiverton

Board Members Absent:

Kim Mercer; Superintendent	East Providence
Colleen Jermain; Superintendent	Newport
Rosemarie Kraeger; Superintendent	Middletown
Melinda Thies; Superintendent	Bristol/Warren

Others Present:

Karen Corr; Business Manager	EBEC
Carolyn Sedgwick; Admin Assistant	EBEC

- I. The meeting convened in Open Session at 8:35am.
- II. **Call to Order:** Quorum not present.
- III. **Public Input:** None
- IV. **Consent Agenda:** The February and March minutes will be voted on at the next meeting.
- V. **Business Manager's Report:** K. Corr presented a year-to-date contract summary and outlined the new contracts received. Also provided and discussed were the following: Financial Statement Analysis, Comparative Income Statements, Audit Report, Management Letter, and Form 990s for EBEC and EBEC Holdings for the fiscal year ended 6/30/13.
- VI. **ASCD Update:** J. Schoonover reported on the last ASCD meeting which K. Crowley had attended. It was agreed that the EBEC Executive Director is not required to attend every ASCD meeting but will do so upon request. J. Schoonover discussed ASCD's role with respect to Professional Development at EBEC and the EBEC Strategic Plan. K. Crowley requested that the Strategic Plan be emailed to the Board prior to the next meeting and that members be prepared to continue this discussion. Group C's section needs to be completed. W. Rearick requested year-end summary and vision. D. Ottaviano is going to contact the ASCD group via email to J. Schoonover and invite them to Professional Development events being held at EBEC. Cost and location options to accommodate all districts interested in Solution Tree were discussed. D. Ottaviano is going to inquire at RIC and Radisson.

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VII. Executive Director's Report:

- a. D. Ottaviano announced the upcoming TA Pre-Employment Training and Math ADDvantage Course 1.
- b. D. Ottaviano reported on new partnership with Teq Online.
- c. D. Ottaviano shared L. Labitt's offer to provide basic iPad training to districts.

VIII. Discussion Items

- a. D. Ottaviano discussed RISSA's desire to alter the school calendar so that there is one vacation week in April and two days off (for students) where the current February vacation is, on the Monday and Tuesday. The Tuesday would be a PD day for teachers. Superintendents are bringing this information to school committees.
- b. D. Ottaviano shared a memo from L. Foehr (RIDE). RIDE may offer licenses and materials for districts to use for regional Induction trainings. D. Ottaviano offered EBEC as a location for these trainings.
- c. The Board requested that D. Ottaviano contact Solution Tree and express interest. The Board will vote on this at the next meeting.
- d. D. Ottaviano drafted parameters for a grant writer and obtained approval from EBEC's attorney to use grant writing services of J. Crowley. He will be attending a training for the Governors Workforce Development Grant. L. Labitt is also working on the RIDE Bridging Gaps grant.

IX. Date of Next Meeting: The next EBEC Board meeting is scheduled for May 16, 2014.

X. Adjourn: Open session ended at 9:30am.

Respectfully Submitted,
Carolyn Sedgwick
Secretary, Pro Tem